



Joint Communication – Lymington Infant and Junior Schools  
Friday 22<sup>nd</sup> May 2020



Dear Parents/Carers

Thank you for your patience while we have continued with our plans. Thank you also for completing our online forms to inform us if you would be sending your child to school from the 2nd June. This has been really helpful in beginning the process of organising groups, timings and allocating staff.

On Wednesday we provided an overview of the measures the Government has asked us to put in place and we are pleased to say we are now in a position to deliver further details.

The Governing Bodies have given their approval for Lymington Infant School and Lymington Junior School to reopen, in line with the government guidelines, on **2nd June 2020** with the phased re-integration of Key worker children from every year group and then non-key worker children in Years, R, 1 and 6 where possible.

Children in Years 2, 3, 4 and 5 will remain home learning with the exception of key worker children. Key worker children on site will form a 'bubble' with their peers.

**Phased return.**

In accordance with the Government's guidance, we will be operating a phased return in week 1 so that parents and children become familiar with the new practices, including new arrangements for start/end of the day (below), and so we can appropriately manage demand for places.

Please consult the table below to see when your child's year group will be returning (x indicates when each year group is in school).

	Keyworker group Yr2	Year R Dolphins	Year R Starfish	Year 1 Shell	Year 1 Turtles	Keyworker Yr 3	Keyworker Yr 4	Keyworker Yr 5	Keyworker Yr 6	Non-Keyworker Year 6
Monday 1 <sup>st</sup> June	INSET DAY for Staff Training and Site Preparation									
Tuesday 2 <sup>nd</sup> June	x	x				x	x	x	x	
Wednesday 3 <sup>rd</sup> June	x	x	x			x	x	x	x	
Thursday 4 <sup>th</sup> June	x	x	x			x	x	x	x	
Friday 5 <sup>th</sup> June										
Monday 8 <sup>th</sup> June	x	x	x	x		x	x	x	x	x
Tuesday 9 <sup>th</sup> June	x	x	x	x	x	x	x	x	x	x

**Evidence of Key Worker Status**

Please be aware that if you have not already done so, you will need to provide evidence of your status as a Government defined Key Worker on your child's first day.

Please be aware that, due to volume of interest, in order for Key Workers to guarantee your child a place in the Juniors, they will need to be in on Tuesday 2<sup>nd</sup> and/or Wednesday 3<sup>rd</sup> June.

After these days, available capacity will be offered out to the children of non-key workers in the other year groups as outlined above.

## Year 6 Only

To help us determine if we will have enough available spaces to accommodate overall demand, we will send out a separate email to Year 6 parents. Please complete the included questionnaire by the end of next week (Tuesday 2<sup>nd</sup> June 2020).

## Friday Closure

As you can see from the table above, and until further notice, Lymington Infant School; Lymington Junior School and Little Dolphins will be closed to **all children on Friday**. This will allow essential planning and preparation time for teachers (who will be simultaneously teaching on site and supporting remote learning), as well as enabling appropriate cleaning to take place before provision starts again on Monday.

We appreciate that this, along with many of the other measures that the Government expect us to put in place during this period of phased re-opening, may cause logistical challenges for some families. We are sorry for this inconvenience.

This will be reviewed on a fortnightly basis by the leadership of both schools along with the Governing Bodies.

## Staggered start and pick up

In line with the Government Guidance we have had to put in place changes to drop-off and pick-up routines to reduce the volume of parents and children arriving on site at any one time. This is in order to minimise the number of people on site at any one time; reduce necessity for queuing and to enable site users to observe social distancing as much as is practically possible.

Unlike some schools we only have one entrance point for our shared site and therefore we need at least an hour to cater for all families to arrive and depart safely. We will have staggered drop-offs and pick-up times. In order to achieve the Government's expectations, as outlined above, it is important that you help us by adhering to your allocated time slot.

Please see the table below for your child's staggered drop off and pick up time.

Group	Arrival time	Pick up time
Dolphins	8.20 am	2.40 pm
Key workers Year 2	8.30 am	2.50 pm
Key workers Yr 3/4	8.40 am	3.20 pm
Starfish	8.50 am	3:00pm
Key workers Yr 5/6	9.00 am	3.30pm
Turtles	9.10 am	3.20 pm
Shells	9.20 am	3.30 pm
Non-key workers Year 6	9.30 am	4.00 pm

## Entrances

In order to facilitate social distancing, we have assigned entrances for each group. These are detailed below.

When families drop off - you will see that a 2m exclusion zone has been created around the doorways - we ask that no adult crosses this line. There are also social distance queuing spots (or equivalent) where we think queues may build - please use these to protect everyone.

Group	Entrance/Exit
Dolphins and Starfish	Right hand side gate by the pond
Turtles and Shells	Left hand site gate by HT garden and chickens
Pre-school children	Gate at RH side far end of staff park
Key worker children Yr 2	Left hand site gate by HT garden and chickens
Year 5/6	Field Gate (via staff car park)
Year 3/4	Front gate (i.e. 'usual' entrance gate)

Staff from each school will be positioned at the designated entrances to meet the children.

Once again, in line with Government Guidance, there must be only one adult/carer per family to drop off or pick up their child(ren). This is designed to keep the number of site users down to the minimum for everyone's safety.

#### Site information

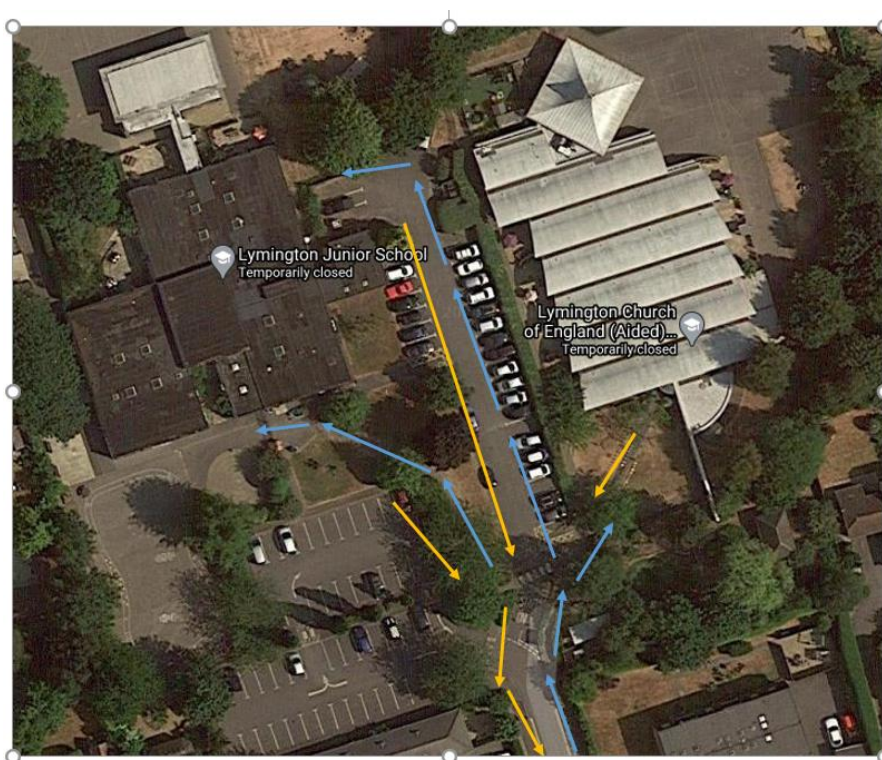
We have also mapped out a one-way system to ease congestion and support everyone to carry out social distancing.

The school site will be closed to cars, (other than staff cars). We ask that you park nearby and walk. Due to the uncontrollable risk of cross-contamination, no bikes or scooters will be allowed on the school site.

Once again, we do appreciate that this may cause inconvenience for some of you, but we hope that you will understand that these measures have been put in place to ensure the safety of our school community.

Please see the attached map for an overview of the one way system but rest assured there will be clear signs and members of staff will also be on site to direct you.

The one-way system will operate as follows – Blue = in and Yellow = Out:



At the end of the day children will be brought out to the relevant gates and handed over to you. If your child is in the Junior school and you would like them to walk home unaccompanied, you will need to email the [adminoffice@lymington-jun.hants.sch.uk](mailto:adminoffice@lymington-jun.hants.sch.uk) to inform us of this.

Please ensure that once you have collected your child you move away from the pick-up point to allow other parents to collect their children and we respectfully ask that you do not linger inside the school grounds or around the school gates.

Also, once again, please ensure that you arrive at the correct time in order to avoid unnecessary congestion as intended. We ask for your co-operation to follow this new procedure, as the one way system is to limit contact between groups and so that we can maintain social distancing.

## Home Learning

Lymington Infant School – Children in Year R and Year 1 who are not attending school will receive a weekly e mail with learning suggestions and attachments where appropriate. This work will be similar, if not the same, as the work carried out at school. Children in Year 2 will receive a daily letter from their class teacher with learning activities in week one. They will then receive a two week learning pack which will be delivered by their class teacher on Thursday 9<sup>th</sup> June or Friday 10<sup>th</sup> June.

Lymington Junior School – We are moving to the next phase of our Remote Learning Development plan, in which the materials that will be used by the staff and children on the school site will be made available to parents and children at home. This will be done via a platform called **Google Classroom**.

There is no action required at the moment. At some point towards the middle of next week, an individual email will be sent to each family with joining instructions; usernames and individual passwords for your child(ren)'s accounts.

There will be no remote learning set for next week (half term) which will enable time for us to finalise the set up process and for families to activate their accounts.

We will be exploring ways of providing remote support for any technical issues linked to the set up process after half term.

## Helping your child to prepare

Please talk to your child and explain they may have a different class teacher or be based in a different classroom, your help to explain this very possible change in their routine is much appreciated.

- Practicing and helping to invent new games that can be played whilst social distancing.
- Please continue to teach your child about good hand washing routines
- Teaching your child how to social distance and why, whilst trying not to frighten them. You may find this [link](#) useful.

## Helping children to understand the new school rules:

It would be very helpful if parents could talk to children about the new and unfamiliar rules they will encounter when they arrive back in school.

- following any altered routines for arrival or departure
- following school instructions on hygiene, such as handwashing and sanitising
- following instructions on who they can socialise with at school
- moving around the school as per specific instructions (for example, staying in their bubble, staying away from out of bounds areas, socially distanced queuing)
- expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands
- tell an adult immediately if they are experiencing symptoms of coronavirus
- rules about sharing any equipment or other items including drinking bottles
- amended expectations about breaks or play times, including where children may or may not play
- clean and considerate use of toilets
- never coughing or spitting at or towards any other person
- rewards and sanctions will continue to be in place

We are all looking forward to seeing the children and yourselves again and despite the adaptations are committed to making the return to school as smooth as possible for all involved.

Best wishes,

Miss J Morris,  
Headteacher, LIS

Mr D Twyman  
Headteacher, LJS

